

BY-LAWS  
BALDWIN COUNTY REPUBLICAN EXECUTIVE COMMITTEE

Adopted January 23, 2010  
Amended November 18, 2017  
Amended November 14, 2020

ARTICLE I – NAME

The name of this organization shall be the BALDWIN COUNTY REPUBLICAN EXECUTIVE COMMITTEE hereinafter referred to as the “COMMITTEE”. Baldwin County shall hereinafter be referred to as the “COUNTY.”

ARTICLE II – OBJECTIVES AND PURPOSES

- A. The Committee shall perform all functions and duties allowed by the laws of the State of Alabama relating to county Executive Committees of political parties in the said state. It shall perform all functions allowed by Party custom in cooperation with the state Republican Executive Committee.
- B. The objectives of this organization shall be:
  - 1. To maintain an effective and permanent organization to promote the Republican party in Baldwin County.
  - 2. To aid and support Republican finance drives.
  - 3. To support and assist in campaigns for the Party’s nominees (local, state and national) for public office after they have been duly selected in Party primaries.
  - 4. To advise and provide leadership and direction to any chartered Republican organization within the county.
  - 5. To further the causes of good government in whatever manner shall be deemed advisable.

ARTICLE III – MEMBERSHIP

- A. The membership of the Committee shall be composed of the following:
  - 1. Fifty (50) members, elected in a County Republican Primary in the year of the gubernatorial election. Twenty two (22) of these members shall be elected at large and each county commission district will elect Seven (7). The terms of office will be four (4) years. [*Amended 11/18/2017*]
  - 2. The following persons, if not otherwise a member, shall be ex-officio voting members of the Committee: the President of each Federated Republican Women’s Club in

Baldwin County; the President of the Young Republican Club; the President of the Baldwin County Teenage Republican Club and the President of any republican organization duly chartered by the county Republican Executive Committee.

3. Any member of the Baldwin County Republican Party is eligible for election or appointment to the Committee. A member is defined as a resident of Baldwin County who has paid dues to the Baldwin County Republican Party. A notice of candidacy must be filed with the Chairman no later than sixty (60) days prior to the primary along with the qualifying fees as determined by the Executive Committee. [*Amended 11/18/2017*]
4. To maintain membership, a person must continue to be a resident and be a duly qualified elector of Baldwin County, Alabama, and be an annual dues paying member of the Baldwin County Republican Party. Each member must pay the dues as set by the Steering Committee on or before March 1 of each calendar year or they may be removed from membership by the President, unless good cause can be shown for allowing said member a time extension for payment. [*Amended 11/18/2017*]
5. Members who remove their legal residences from Baldwin County shall automatically lose their membership on the Committee. [*Amended 11/18/2017*]
6. Failure to maintain required eligibility shall, if not corrected within 90 days after written notice thereof to such person from the chairman, result in automatic loss of membership of the committee. [*Amended 11/18/2017*]
7. A member's absence (other than a person on active duty with the National Guard or Reserve Forces of the United States or a member of Congress) from more than three meetings of the Committee in a calendar year shall result in automatic loss of membership of the Committee, provided, however, the Chairman may reinstate such member upon approval of the steering committee for good causes shown. [*Amended 11/18/2017*][*Amended 11/14/2020*]

#### ARTICLE IV – DUTIES OF OFFICERS

- A. The following officers shall be elected by the regular members of the Committee by majority vote:
  1. Chairman
  2. Vice Chairman
  3. Secretary
  4. Treasurer
  5. Assistant Treasurer
- B. The elected officers shall have the following duties:
  1. The Chairman shall preside at all meetings of the Committee; serve on all subcommittees except the Nominating Committee; arrange order of business;

organize the committee based upon provisions herein; and shall have general supervision of the work of the Committee. All announcements, information, and press releases shall originate with or have the approval of the Chairman. No member may use his or her membership on the committee to support or campaign for a candidate running for any office in a primary election. *[Amended 5/19/12]*

2. The Chairman shall appoint a Parliamentarian to serve as advisor in all questions regarding parliamentary procedure. . The most current edition of Robert's Rules of Order (which may include the electronic edition) shall be the parliamentary authority for the Committee when an issue is not covered by these By-laws. *[Amended 11/18/2017]*
3. The Parliamentarian will ensure that the by-laws will be in conformity with the State and National Executive Committees and shall chair the by-laws committee. The Chairman shall appoint all standing and special committee chairs.
4. The Vice Chairman shall preside at meetings in the absence of the Chairman and assist the Chairman as needed. In the absence of the Chairman, the Vice Chairman shall discharge all duties of the Chairman.
5. The Secretary shall keep the minutes of meetings; handle correspondence; assist the chairman in notifying members of time and place of meetings; assist Chairman in the preparation of the agenda for meetings; prepare and provide to the Committee an updated membership list at least in January and July of each year; maintain an official copy of the Bylaws upon their amendment or acceptance and ratification and provide a copy of the Bylaws to each Committee member.
6. The Treasurer shall receive all funds and maintain financial records, report in full at meetings and to the county Probate Judge and Secretary of State as required by law; and make disbursements as instructed by the Committee.
7. The Assistant Treasurer will assist the Treasurer.

#### ARTICLE V – TERMS OF OFFICE AND REMOVAL PROCEDURES

- A. The terms of office of regular members shall begin the first day of the month following the certification of the primary election and they shall serve until replaced by a newly elected committee.
- B. The term of office of each ex-officio member shall begin only after ratification by the committee and shall continue as long as he (she) occupies the position which entitled him (her) to ex-officio membership.
- C. The term of office for the Chairman, Vice-Chairman, Secretary, Treasurer and Assistant Treasurer shall be two (2) years. In the event of a vacancy in any elected office,

the Chair shall, with the advice and consent of the Steering Committee, appoint a replacement to serve the remainder of the officer's term. All officers must be current members of the Executive Committee. *[Amended 11/20/10]* *[Amended 11/14/2020]*

- D. When any member is removed from the committee as set forth in Article III., and is not reinstated by the Chairman as further set forth in Article III, a vacancy will be declared by the Chairman and a replacement will be nominated by the county district vice-chair to fill the unexpired term of a district member and the Chairman will nominate a member for the at large position. A nominee must be a member of the Baldwin County Republican party and pay all applicable fees. *[Amended 11/14/2020]*
- E. The membership of the Committee may be changed only by amendment of these bylaws as provided in article XI.

#### ARTICLE VI – MEETINGS

- A. The Committee shall hold a regular meeting every other month beginning in January on the third Saturday of the month, with the time and place to be determined by the chairman. Members will be notified of each meeting not less than seven (7) days prior to such meeting. A majority of the regular membership will constitute a quorum.
- B. Special Meetings of the Committee may be called at the direction of the Chairman upon seventy-two (72) hours notice to the members. *[Amended xx/xx/2017]*
- C. The Committee Chairman, upon being presented with a petition signed by 15 members calling for a meeting, must hold such meeting within ten (10) days after receipt of said petition. Notification shall be in accordance with Article VI(A).
- D. The Chairman may call a video or telephone meeting upon 24 hours notice to the members. Said notice shall provide an agenda for the meeting, the meeting date and time, and instructions on how to access the meeting. . Items not included on the agenda may not be considered during the meeting. *[Amended 11/18/2017]*
- E. The Chairman may call an email or messaging meeting at any time by emailing or messaging the entire membership notice of his or her intent to hold an email meeting and shall include an agenda. Items not included on the agenda may not be considered during the meeting. Sending the agenda to the entire membership shall constitute a quorum. The formal rules of procedure are waived for email or messaging meetings. Any item on the agenda, in any order, with or without discussion, shall be deemed to have passed following a motion, a second, and then the affirmative vote of the majority of the members voting. Email and messaging meeting shall automatically adjourn after 48 hours Items not receiving the affirmative vote of the majority of the members voting shall be deemed to have failed. After the close of 48 hours, the Chairman shall send an adjournment message announcing the results of the meeting. *[Amended 11/18/2017]*

## ARTICLE VII – INTERIM AFTER THE PRIMARY ELECTION

- A. The Chairman shall call a regular meeting of the Committee to be held in July of even-numbered years for the purpose of electing a nominating committee. Each district shall caucus at the meeting to nominate/select a District Vice-Chair. [*Amended 11/20/10*]
- B. The nominating committee shall present a slate of officers at the September meeting. The election of officers will be held at the November meeting and they will assume office on January 1, irrespective of the date of any formal ceremony. [*Amended 11/20/10; 11/18/2017*]
- C. Voting at Committee Meetings shall be as follows:
  - 1. Ballots at Committee meetings shall be by voice vote except as specified in Article VII(C)(2).
  - 2. Voting in contested elections shall be by secret ballot. Secret ballot on any other questions shall be used when a motion for said secret ballot is sustained by two-thirds (2/3) of those present and voting.

## ARTICLE VIII – COMMITTEES

- A. The Steering Committee shall have general supervision of the affairs of the Executive committee between meetings.
  - 1. The Steering Committee will advise the Executive committee of necessary action to be taken and to carry out the decisions of the committee to build and promote the Republican party.
  - 2. The steering committee of the Baldwin County Republican Executive Committee shall be comprised of the officers of the Committee, the president of each Federated Republican Women's Club in Baldwin County; the president of the Young Republican Club; the President of the Teenage Republican Club and the president of any republican organization duly chartered by the county republican executive committee, and the District Vice Chair of each county commission district. The Executive Committee's legal counsel and the Parliamentarian shall be ex-officio, non-voting members. [*Amended 11/18/2017*]
  - 3. The Steering committee shall meet at the call of the Chairman at least once each calendar quarter, unless otherwise specifically waived by the Chairman. [*Amended 11/18/2017*]
    - i. Notice must be given to the Alabama State Republican headquarters.
    - ii. The meeting must be published and open to the public.

- iii. Special meetings may be called by the Chair or by any five (5) steering committee members.
  - iv. Executive Committee members will be notified no less than seven (7) days prior to the time and place of the meeting. [Amended 11/20/10]
  - v. A majority of the Steering Committee shall constitute a quorum.
4. Standing Committees shall include:
- a. Membership
  - b. Bylaws
  - c. Communication
  - d. Special Events
5. Special Committees shall be appointed as may be required to carry out the business of the Executive Committee including but not limited to a Rules Committee, Nomination and Election Committee and an Auditing Committee and such other committees appointed by the Chair and ratified by a majority vote of the Executive Committee.

ARTICLE IX – REPUBLICAN CANDIDATES  
FOR ELECTION TO PUBLIC OFFICE

- A. Any candidate desiring to be elected as Republican for County public office, shall, in accordance with Section 17-16-11 of the Code of Alabama (1975), file with the Chair or authorized representative, a Declaration of Candidacy and pay to the order of the Baldwin County Republican Executive Committee a qualification fee of two (2) percent of the annual salary applicable to the office for which they seek election.
- B. All Declarations of Candidacy shall be reviewed by the Steering Committee to determine if all qualifications for office have been met.

X – NOTICE

- A. Any notice required to be given herein may be given via telephone, U.S. Mail, email, or any other means likely to notify the member unless said notice is waived by the officers.
- B. Notice shall not be required for electronic meetings held via email or on a group messaging platform as long as each member has reasonable access to email or to the group messaging platform. A member shall be deemed to have reasonable access to email or a group messaging platform by providing their email or other contact information for such messaging to the Secretary.

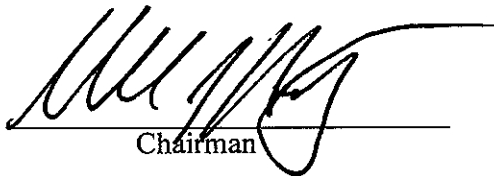
*[Amended 11/18/2017]*

ARTICLE XI – PARLIAMENTARY AUTHORITY

- A. The most current edition of Robert’s Rules of Order (which may include the electronic edition) shall govern all proceedings except where inconsistent with or contrary to the bylaws of the organization. [*Amended 11/18/2017*]

ARTICLE XII – AMENDMENTS

- A. New bylaws shall be deemed to be adopted and ratified as the Bylaws of the Committee upon the approval of two-thirds of the regular membership provided that notice of any proposed new bylaws must be given to each member either (1) in writing and read at the previous meeting prior to the meeting at which the bylaws are to be adopted shall be provided to the membership by email in lieu of reading aloud. Voting on said bylaws may be held pursuant to Article VI at the discretion of the Chairman. (Amended 11/18/2017)
- B. All proposed changes to the bylaws will be submitted to the Chairman and signed by five (5) members unless submitted by the bylaw committee.



Chairman

*Timothy Lower*  
Timothy Lower (Mar 2, 2021 11:34 CST)  
Secretary

## STANDING RULES

1. The Baldwin County Republican Executive Committee reserves the right to deny ballot access to a candidate for county public office if in a prior election that person was a Republican office holder and either publicly participated in the primary election of another political party or publicly supported a nominee of another political party. The provisions of this Rule shall apply for a period of six years after such person so participated.
2. Executive Committee members may be removed from their position within the party for malfeasance, misfeasance or nonfeasance; or by support of an independent candidate or nominee from another political party opposing a Republican candidate for any office. Any member so removed may appeal his/her removal to the Executive Committee within ten (10) days after receipt of notice of removal. A majority of the members may over rule said removal.
3. The Steering Committee shall direct, manage and supervise the affairs and business of the County party to:
  - i. Determine all county Republican policies.
  - ii. Issue calls and prescribe rules for primaries for the election of party officials and nomination of Republican candidates for election to public office.
  - iii. Set the date and applicable fees to qualify as a candidate for a county office and/or Executive Committee membership.
  - iv. Negotiate and settle party conflicts and controversies.
4. The Executive Committee shall utilize and enjoy all privileges and perform all duties and responsibilities granted or imposed by applicable laws or rules and policies promulgated by the Alabama State Executive Committee.
5. These rules may be suspended for a meeting with two-thirds vote of those present and voting. These rules may be amended without previous notice by a two-thirds vote or a majority vote with previous notice.